



*Head Office:*  
The National Library of Trinidad and Tobago  
Hart and Aberromby Streets  
Port of Spain  
Republic of Trinidad and Tobago  
P.O. Box 547, Port of Spain  
Republic of Trinidad and Tobago

Phone: 62 – NALIS (62-62547);  
623-9673; 623-6962; 623-7278;  
624-1130; 624-5075; 624-4466;

Fax: 625-6096

E-mail: [nalis@nalis.gov.tt](mailto:nalis@nalis.gov.tt)

Website: [www.nalis.gov.tt](http://www.nalis.gov.tt)

October 12<sup>th</sup> 2020

Dear Parent/Guardian,

**Re: Free services provided by NALIS!**

**Want to give your child the extra edge?**

***Then take advantage of the free services provided by NALIS!***

For years the National Library and Information System Authority (NALIS) has been assisting students at all levels to develop and succeed. Register to obtain your child's NALIS library card and take advantage of the free services offered by NALIS.

Just fill out the attached registration form and with a copy of your child's birth certificate, your ID and a current utility bill and submit to your school library. You can also visit [www.nalis.gov.tt](http://www.nalis.gov.tt) to register online or go to your nearest public library.

The NALIS library card provides remote online access to information databases for secondary school students. Through personal laptops, tablets or computers, students using an individually assigned user name and password can access a wide range of major e-resources to meet their various information needs. Walk in services are also available at your favourite school or public libraries.

**NALIS' libraries offer:**

- Books, magazines, journals
- Literacy promotion
- Answers to research questions
- Information resources for school projects

October 12<sup>th</sup>, 2020

Re: Free Services provided by NALIS!

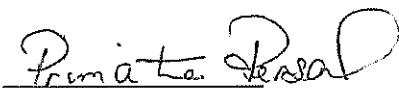
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- Internet Access
- Scanning, Emailing, and Printing Services (exceptions may apply)
- Assistance to find, organise, use and communicate information in various formats (Library and information literacy skills)
- Assistance to find, evaluate and compose clear information and other media using digital platforms (Digital Literacy skills)
- Research and study skills leading to academic competence

For further information please contact your nearest public library or your child's school library.

NALIS is committed to assisting your child reach his/her highest potential.

Yours sincerely,



Primate Persad (Ms.)

Director, Educational Library Services Division (Ag.)

/f/ Paula Greene (Ms.)  
Executive Director (Ag.)  
NALIS



# Registration Form - Young Adults

## Requirements for Registration

Birth Certificate/Passport of Young Adult  
Passport size photograph of the Young Adult  
Parent/Guardian Identification Card/Driver's Permit or Passport  
Proof of Parent's/Guardian's current mailing address no more than three months old (utility bill/bank statement)

Please Print Clearly (Block Letters)

NAME:     
(Surname) (First) (Middle)

PARENT/GUARDIAN IDENTIFICATION NO: \_\_\_\_\_  DP  PP  ID

<sup>CHILD</sup>  
DATE OF BIRTH: // (MM/DD/YYYY) GENDER:  M  F

HOME ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ MOBILE NUMBER: \_\_\_\_\_

NAME AND ADDRESS OF SCHOOL:

Success Laventille Secondary School  
Eastern Main Road, Laventille

PARENT/GUARDIAN NAME:    
(Surname) (First)

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS PHONE NO: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PARENT'S/GUARDIAN'S SIGNATURE: \_\_\_\_\_

### STATEMENT OF RESPONSIBILITY

- I agree to:
- I. Comply with library rules and regulations
  - II. Be responsible for materials borrowed
  - III. To pay assessed charge for lost or damaged items while on loan
  - IV. To notify NALIS of any change of address
  - V. To return loaned material by due date
  - VI. To return all materials and pay all charges due

By signing this application I also agree to receive promotional material and other notices from NALIS via e-mail and text messages.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

### FOR OFFICIAL USE ONLY

REGISTRATION NUMBER: \_\_\_\_\_

PIN NUMBER: \_\_\_\_\_

SIGNATURE OF LIBRARY STAFF: \_\_\_\_\_

